



1617 Caffin Avenue
New Orleans, LA 70117
Friendsofking.com

Dear Parents/Legal Guardians,

Every child is unique and different. Differences are wonderful, but some may cause problems in school. Parents/Guardians know their children better than anyone else. Our school wants to help students who may exhibit one or more of the following that affects their performance in school:

- Academic problems
- Medical, vision, or hearing problems
- Behavior or emotional problems
- Difficulty following directions
- Any other problems that makes school a challenging experience

If you feel your child has a problem that affects his/her ability to learn and you would like to schedule a conference to discuss it further, please complete the form below and return it to your child's teacher or the front office. At this conference, the teacher will discuss your concerns and the options that may be available for gathering more information and creating a plan to address the student's needs. We have a team of teachers, administrators, and other school personnel who can find ways to help your child.

Sincerely,

Dr. Doris Roche'-Hicks
CEO, Friends of King School District

PARENT/GUARDIAN CONCERNS	
Student Name: _____	Parent/Guardian Name: _____
Phone: _____	Email: _____
Address: _____	
Concerns: _____	

Signature: _____	Date: _____

Please return to your child's teacher or front office at any time